

# Introduction to the WorkBench – Session 2

1. Review topics from Session 1 and answer any questions
2. Palettes
  - a. What Palettes are
  - b. How to access Palettes
  - c. How to add Palette components to the programming
  - d. How to create your own Palette
3. Points
  - a. The location of the Drivers container
  - b. Location of Points
  - c. Point types
4. Schedules
  - a. Review the use of Schedule Components
  - b. Review the use of the Calendar Component
5. Alarms
  - a. Types of Alarms
  - b. Location and configuration of the AlarmService
  - c. Functions of the AlarmService and its components
  - d. How to add and configure Alarm Classes
  - e. How to configure Alarms
  - f. Alarm Routing
  - g. The Alarm Portal vs the Alarm ConsoleRecipient
6. EmailService and EmailRecipient
  - a. Configuration of the EmailService
  - b. How to add and modify Email Recipients
7. Reports
  - a. How to create and configure a new Report
  - b. How to add Reports to the Graphics
  - c. How to send a Report to File
  - d. How to email Reports to EmailRecipients
8. Backups
  - a. How to perform Station Backups and Station Saves
  - b. Backup format types